

MHHS Design Advisory Group (DAG) Headline Report

Issue date: 15/09/2022

Meeting Number **DAG015**

Venue **Virtual – MS Teams**

Meeting Date and Time **14 September 2022 10:00-13:00**

Classification **Public**

Actions

Area	Action Ref	Action	Owner	Due Date
Minutes and Actions	DAG15-01	Issue slides presented to MWG on transition approach to DAG for comment (see ACTION DAG15-02)	Programme (PMO)	15/09/2022
	DAG15-02	DAG members to provide comments on the transition approach options and high-level proposals (see ACTION DAG15-01)	DAG members	21/09/2022
	DAG15-03	Confirm view on whether MPRS and EES are considered central systems, and to liaise with other Programme WGs to confirm the Programme position	Programme (SRO)	By next DAG meeting: date TBC
MHHS Design Status Update	DAG15-04	Issue comms/calendar invites for Design Issue Impact sessions, dissensus sessions, BPRWG & TDWG assurance sessions.	Programme (PMO)	15/09/2022
	DAG15-05	Programme to issue information on outcome of code drafting prototyping exercise to support the fulfilment of the design acceptance criteria	Programme (Ian Smith)	By next DAG meeting: date TBC
Previous meeting(s)	DAG06-01	Review alignment between related MPAN modifications and design subgroup	Programme (Ian Smith)	17/08/2022
	DAG10.1-01	Discuss transition timetable and go/no-go decision with MH	Programme (Ian Smith)	10/08/2022
	DAG11-02	Discuss with TMAG Chair St Clements participation at TMAG	Chair	10/08/2022
	DAG11-08	Ensure Programme risk relating to 162 covers any governance implications for MHHS and Codes	Programme (PMO)	31/08/2022
	DAG13-08	Programme Risk related to Change Requests once Design is baselined. Add to Programme risk log if not, and import into Design Risk Log	Programme (Ian Smith)	10/08/2022
	DAG13-09	Confirm approach and timescales for performance assurance requirements work and share with the BSC and REC representatives ahead of the next meeting	Chair	10/08/2022

	DAG13-10	Add design risk on qualification/assurance	Programme (Ian Smith)	10/08/2022
	DAG13-12	Find out when iServer release will be, update the SI Design Assurance Observations Overview slide and look into suitable supporting information to go with it	Programme (Simon Harrison)	10/08/2022
	DAG14-01	Programme to provide information on timeline for iServer implementation (see also ACTION DAG13-12)	Programme (Paul Pettit)	07/09/2022
	DAG14-05	Programme to confirm whether Industry Standing Data (ISD) entity values will be published as part of M5 or transition plan	Programme (Chair)	07/09/2022
	DAG14-06	RECCo to advise of any high priority Industry Standing Data (ISD) related items for consideration by the Programme (see also ACTION DAG14-05)	RECCo (Jon Hawkins)	07/09/2022
	DAG14-07	Programme Design Team to liaise with TMAG to confirm how engagement with industry will take place on transition approach/options	Programme (Ian Smith)	07/09/2022

Decisions

Area		
Minutes and Actions	DAG-DEC-29	Minutes of meetings held 21 July 2022, 28 July 2022, and 14 August 2022 approved

RAID Items Discussed

RAID area	Description
None: RAID reviewed, and no specific risks identified by DAG for discussion.	

Key Discussion Items

Area	Discussion
Minutes and Actions	<p>The DAG approved the minutes of meetings held 21 July 2022, 28 July 2022, and 10 August 2022 with no comments.</p> <p>The DAG reviewed the open and outstanding actions from previous meetings, full details of which will be provided in the DAG Minutes and Actions.</p> <p>Regarding ACTION DAG10.1-01, high-level solution options for the transition approach have been presented to the Migration Working Group (MWG) and will be circulated to DAG for comment (focussing on solution validity and impacts) (see ACTIONS DAG15-01 and DAG15-02).</p> <p>Regarding ACTION DAG11-02, the group discussed the need for clarity on the definition of central systems and their governance in working groups, particularly in relation to the Meter Point Registration service (MPRS) and the Electricity Enquiry Service (EES) (see ACTION DAG15-03).</p> <p>Regarding ACTION DAG11-08, the DCC has been directed by Ofgem to identify the impacts of capacity upgrades for either eight-hour or 24-hour DCC response timeframes for Meter Data Retrieval (MDR) requests (report back by 07/10/2022). The Programme Design Team are available to provide any information to the DCC to assist on their assumptions. Ofgem have sent back to the Smart Energy Code (SEC) Panel SEC Modification Proposal (MP) 162 to consider only the implementation of the new MDR role into the SEC. SEC MP162 is to return to Ofgem by 31 October 2022.</p>

<p>Code Changes Review</p>	<p>An overview was provided of the actions taken by the Programme to manage regulatory changes emanating from the external environment. The DAG were informed the Cross Code Advisory Group (CCAG) Horizon Scanning Log was used to track external changes and any management actions required by the Programme or Code Bodies.</p> <p>The group noted the need for managing external change, particularly code change, becomes very important post-M5 once the detailed design baseline has been agreed.</p> <p>The DAG noted the criticality/risk of changes becoming delayed, noting assessment of such changes would require consideration of the impacts should a given change not be implemented. The Independent Programme Assurance provider (IPA) advised this risk was also under consideration by them.</p> <p>The group discussed the management approach towards tracking changes that impact the MHHS programme or that are needed for MHHS implementation. It was agreed the Programme should be closely involved with relevant changes, where necessary through attendance at working groups or through consultation responses/impact assessments. The Programme advised each change in the CCAG Horizon Scanning Log would have a designated owner and action plan. The Programme impact assesses all new changes raised and any risks or dependencies identified will be managed through existing Programme control mechanisms such as RAID. The Programme highlighted there is a dependency on Code Bodies feeding new change into the log, and improvement actions were underway to ensure the process is robust.</p> <p>The DAG noted the log will become a key input into the Programme's change management approach post-M5 to ensure the Programme's response to change which may impact the design baseline is effective.</p>
<p>CCIAG Progress Update</p>	<p>The DAG discussed the CCIAG progress to date. Metrics from previous CCIAG meetings were shared with the DAG and the Chair noted substantial progress on resolving CCIAG discussion topics raised by participants. Several members commented that the CCIAG has been a helpful forum.</p> <p>The group noted topics under discussion at the CCIAG such as the need for an Estimate Annual Consumption (EAC) analogue and the definition of Central Switching Service (CSS) and EES user roles.</p> <p>The Programme provided an overview of the process and toolkit created to assist the effective management of consequential change items. The process involves clear routes to raising topics at the CCIAG and management tools including a Consequential Change (CC) Log, structured assessment criteria, and defined categorisations of change which have appropriate actions on the Programme and industry.</p> <p>The Programme advised the CC Log will be published next week and will track topics raised to the CCIAG and the outcome of discussions including actions. One attendee asked about design traceability, and it was confirmed a column would be added linking discussion items to relevant design artefacts. The DAG were advised no CCIAG discussion items have yet required a Programme change request.</p> <p>Members discussed the Programme and participants' learning journey on how consequential change should be logged. The Programme is continuing to define the assessment criteria to guide categorisation of consequential change should be facilitated. The benefit of CCIAG as a platform to discuss issues was noted.</p> <p>The DAG concluded high-level tools were in place for the CCIAG process, with escalation routes provided for parties to consult with DAG if further escalation was needed. DAG members were encouraged to relay to their constituents that CCIAG is an open forum, and consequential change items from participants will be considered there in accordance with the CCIAG terms of Reference.</p>
<p>MHHS Design Status Update</p>	<p>Design Activities</p>

	<p>The Design Team provided updates on the latest design artefact review. Over 1500 comments had been received to date; 70% of the comments have successfully gone through an initial triage without raising any new major design issues. An overview of the plan for reviewing and responding to all design comments was provided. The Programme will issue responses to all comments received and host several meetings to resolve comments or log dissensus. Design Issue Impact Sessions to the themes and Programme response to comments received will be held 03 and 04 October 2022. Dissensus sessions will then be held 12 and 13 October 2022 to seek to resolve comments where there are opposing views. Finally, assurance sessions will be held with the Business Process and Requirements Working Group (BPRWG) and the Technical Design Working group (TDWG) ahead of DAG on 28 October 2022 where approval of the design baseline will be sought.</p> <p>The DAG were advised work had been undertaken between the Programme, Retail Energy Code (REC), and Balancing and Settlement Code (BSC) to prototype code drafting based on the design. It was noted this had been a positive exercise and had demonstrated the ability to convert the design into code legal text. The Design Manager offered to share information on the outcome of the exercise to support the fulfilment of the design acceptance criteria (see ACTION DAG14-05).</p> <p>Programme Design Assurance Updates</p> <p>The latest observations of the Design Assurance (DA) Team were shared. The progress and governance around issue resolution were praised by the DA Team. Nothing which impacts the workability of design had been noted following review of the design artefacts. Important areas under consideration include code-drafting and any work-off plan required post-M5. Information on this will be issued as part of the design acceptance criteria evidence pack for DAG design approval.</p> <p>Design Overview Sessions</p> <p>A summary of the Design Overview sessions was provided. The sessions received excellent feedback and strong engagement, with over 1200 attendees across all sessions. The questions from the sessions will be used as a base for informal FAQs on the Collaboration Base. The Programme thanked participants for their valuable contributions to meetings. All playback slides and recordings are available on the MHHS website.</p> <p>IPA Design Assurance Update</p> <p>The IPA Representative provided an overview of the general operations of assurance, noting the need for internal and external assurance actors to work together, as well as challenge one another. The approach to dissensus management and Smart Energy Code (SEC) Modification Proposal 162 outcomes were noted as key matters to consider over the next period. If the IPA identifies any matters not receiving sufficient attention through MHHS governance meetings, they will raise this with the Programme. It was clarified the IPA would not undertake a full review of the design artefacts but would make a recommendation on approval of the design.</p>
<p>Summary and Actions</p>	<p>The DAG discussed the clash between the upcoming DAG and the BPRWG Dissensus Forum on 12 October 2022. There was consensus that the Dissensus Forum took priority. It was recommended the DAG be moved to an alternate date to ensure matters pertinent to approval of the design baseline at the 28 October 2022 DAG can be discussed ahead of the approval meeting.</p>

Date of next DAG: TBC

Date of next CCIAG: 22 September 2022